
**LOS ANGELES COMMUNITY COLLEGE
DISTRICT Contracts Office
770 Wilshire Boulevard, 6th Floor
Los Angeles, California 90017**

RFP Number: 20-01: RISK MANAGEMENT CONSULTING AND INSURANCE BROKERAGE SERVICES

Addendum Number: 1

Date: March 5, 2020

NOTICE TO PROPOSERS: THIS ADDENDUM SHALL BECOME PART OF THE RFP, AND PROPOSERS SHALL ACKNOWLEDGE, IN WRITING, RECEIPT AND INCORPORATION OF ALL ADDENDA AND CLARIFICATIONS IN THEIR RESPONSE. FAILURE OF THE BIDDER TO RECEIVE ADDENDA SHALL NOT RELIEVE THE BIDDER FROM ANY OBLIGATION UNDER ITS BID AS SUBMITTED. THE BIDDER SHALL IDENTIFY AND LIST IN ITS BID ALL ADDENDA RECEIVED AND INCLUDED IN ITS BID; FAILURE TO DO SO MAY BE ASSERTED BY THE DISTRICT AS A BASIS FOR DETERMINING THE BID NON-RESPONSIVE.

CLARIFICATION(S) REQUESTED BY POTENTIAL PROPOSERS:

NUMBER	QUESTION	EDUCATIONAL SERVICES CENTER RESPONSE
1	<p>In review of the RFP, I found some conflicting dates in the RFP Schedule. The cover page schedule has different deadlines than the schedule on page 13 and the instructions on page 14. Please clarify the correct deadlines dates.</p>	<p>RFP Schedule: RFP Posted: Tuesday, February 11, 2020 Questions regarding this RFP by 3:00 pm PST: Thursday, February 20, 2020 Questions and answers posted to web: Thursday, March 5, 2020 Bidder Response Due by 2:00 pm PST: Thursday, March 19, 2020 Presentation (s) TBD Tentative Award Date: April 2020 Board Date for Approval: May 2020</p>
2	<p>What are the reasons why the District has decided to issue the RFP?</p>	<p>This question is not relevant to being able to provide the best services and most advantageous value to the District.</p>
3	<p>For the <i>Districtwide Key policies</i> (excluding accident) will the District provide currently valued loss data by campus (current + prior 9 years)?</p>	<p>The District will not provide any loss data for the purposes of the RFP.</p>

<p>4</p>	<p>For the <i>Districtwide Fiduciary/Personnel Policies</i> will the District provide currently valued loss data by campus (current + prior 3-5 years)?</p>	<p>The District will not provide any loss data for the purposes of the RFP.</p>
<p>5</p>	<p>Will the District provide a current listing of policy details (summary of limits and premiums) for the property and casualty programs?</p>	<p>The District will not provide any policy data for the purposes of the RFP.</p>
<p>6</p>	<p><u>Student Accident including Specialized Programs:</u></p> <p>Will the District provide currently valued loss data by campus (current + prior 3 years)?</p>	<p>The District will not provide any loss data for the purposes of the RFP.</p>
<p>7</p>	<p><u>Student Accident including Specialized Programs:</u></p> <p>Will the District make available current census information by campus (with numbers for the athletics by sport, Vet program, Equestrian program)?</p>	<p>The District will not provide any census data for the purposes of the RFP.</p>
<p>8</p>	<p><u>Student Accident including Specialized Programs:</u></p> <p>Will the District provide a current listing of policy details (summary of coverage - limits and premiums)?</p>	<p>The District will not provide any policy details for the purposes of the RFP.</p>

9	<p><u>Student Accident including Specialized Programs:</u></p> <p>For the RFP, would the District provide a listing of their agreements with any doctors, hospitals or practitioners that provide discounts for service?</p>	The District will not provide any Student Accident Insurance program data for the purposes of the RFP.
10	Is LACCD willing to enter into multi-year rate commitments from insurance carriers?	The District would like to review proposers' Work Plan and Technical approach as respects recommendations for multi-year rate commitments from insurance carriers.
11	Who is LACCD's third party claims administrator for property and liability? Workers' compensation?	The District employs a single third party administrator for liability and workers' compensation claims. Property claims are handled directly by the District's property carrier. No other information will be provided at this time.
12	How often does LACCD have claim file reviews with the third party claims administrator? Is the broker invited to participate and provide analytics at the file reviews?	The District would like to review proposers' Work Plan and Technical approach as respects claim file review strategies before sharing its workflow and procedures.

<p>13</p>	<p>Are all LACCD departments and sites willing to participate in the underwriting process to help with developing our submission?</p>	<p>The District would like to review proposers' Work Plan and Technical approach as respects developing their submission before sharing its workflow and procedures.</p>
<p>14</p>	<p>Have there been any major or catastrophic losses (liability, employment practices, workers compensation, cyber liability, student accident, etc.) in the past 5 years?</p>	<p>The District will not provide any loss data for the purposes of the RFP.</p>
<p>15</p>	<p>Has there been an increasing loss trend in any line of coverage?</p>	<p>The District will not provide any loss data for the purposes of the RFP.</p>
<p>16</p>	<p>What Risk Control services are you receiving today? What do you feel you are missing?</p>	<p>The District would like to review proposers' Work Plan and Technical approach as respects risk control services before sharing its current risk control services.</p>
<p>17</p>	<p>Any major changes or surprises from your carriers for this upcoming renewal? Any nonrenewal, or conditional renewals with major changes in terms and conditions?</p>	<p>At this time, the District does not have any information regarding its upcoming renewal.</p>

<p>18</p>	<p>What types of programs and support do you have related to Earthquake, Active Shooter, Terrorism, and Cyber?</p>	<p>The District would like to review proposers' Work Plan and Technical approach as respects Earthquake, Active Shooter, Terrorism, and Cyber programs and support before sharing its current programs in these areas.</p>
<p>19</p>	<p>What are the 2 or 3 key goals and objectives for your risk management program?</p>	<p>Please refer to the RFP, Section A.</p>
<p>20</p>	<p>Will there be any major changes in budget and operations, or any new curriculums/programs with unique risk exposures offered at the campuses in the next 5 years?</p>	<p>At this time, the District does not have any information regarding this question.</p>
<p>21</p>	<p>Has your organization ever been through an in-depth cyber security assessment?</p>	<p>The District would like to review proposers' Work Plan and Technical approach as respects cyber security assessments before sharing program information in this area.</p>
<p>22</p>	<p>Do you have a Cyber Risk Management plan in place for best practices and/or crisis management?</p>	<p>The District would like to review proposers' Work Plan and Technical approach as respects a cyber risk management plan before sharing program information in this area.</p>